

# REQUEST FOR PROPOSAL

## Addendum # 1



Department Of Executive Services  
Finance and Business Operations Division  
**Procurement and Contract Services Section**  
206-684-1681 TTY RELAY: 711

**DATE ISSUED: October 27, 2004**

RFP Title:	<b>Provide Seminars regarding Continuity of Government / Continuity of Operations</b>
Requesting Dept./ Div.:	<b>King County Department of Executive Services – Office of Emergency Management</b>
RFP Number:	<b>157-04CMB</b>
Due Date:	<b>November 4, 2004 - 2:00 P.M.</b>
Buyer:	Cathy Betts, <a href="mailto:cathy.betts@metrokc.gov">cathy.betts@metrokc.gov</a> , (206) 263-4266

This addendum is issued to revised the original Request for Proposal, October 14, 2004 as follows:

1. The proposal opening date remains the same: Thursday, November 4, 2004 no later than 2:00 p.m. exactly.
2. The sign in sheet from the October 26, 2004 pre-proposal conference is available by contacting Cathy Betts at [cathy.betts@metrokc.gov](mailto:cathy.betts@metrokc.gov). Please include your FAX number,

**The following information is provided in response to questions received:**

Q1: The second paragraph of Section II explains that the target audience for the training is (1) King County management and (2) personnel who are involved in mitigation and planning for business continuity. Can you elaborate on the audience? Are they also King County staff, or members of the private sector?

A1: *The target audience will be King County Management as well as our Regional partners, both public and private.*

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**TO BE ELIGIBLE FOR AWARD OF A CONTRACT, THIS ADDEMDUM MUST BE SIGNED AND SUBMITTED TO KING COUNTY**

**Sealed proposals will only be received by:**

**King County Procurement Services Section, Exchange Building, 8<sup>th</sup> floor, 821 Second Avenue, Seattle, WA 98104-1598. Office hours: 8:00 a.m. - 5:00 p.m., Monday - Friday**

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Company Name

Address		City / State / Postal Code
Signature	Authorized Representative/Title	
Email	Phone	Fax

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This Request for Proposal – Addendum will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities upon request.